



## Uplift Community Alliance™ Donor Privacy Policy

Uplift Community Alliance shall not copy, reproduce, publish, post, distribute, share or sell the name or personal contact information or description of donation of a donor or Uplift Thrift™ customer to any outside individual or business.

Exceptions shall be those required by law, those requested in grant applications or those in connection with bank credit or debit card transactions that may be made without prior knowledge or consent of the donor.

Uplift Community Alliance may acknowledge donors by name and/or description of donation, unless donors deny permission in writing, in certain printed material such as organization newsletters, brochures, press releases, event invitations or programs, stationery, solicitation letters, electronic media, or other means of expressing appreciation for the donors' assistance. A donor wishing to view samples of these publications may do so by contacting the organization at the address below.

Uplift Community Alliance shall honor donors' requests for anonymity and shall provide a means (such as a check-off box) for both new and continuing donors to inform the charity if they do not want their names acknowledged on any of the printed material mentioned above. All donations shall be treated individually so that multiple donations from a single donor shall receive the same consideration as if each were the first donation received.

If a donor chooses to opt out of any acknowledgement listings in printed or electronic material, the donor's name and address shall be made available only to members and/or staff of Uplift Community Alliance who are responsible for managing the business of the chapter.

A printed copy of Uplift Community Alliance's Donor Privacy Policy shall be mailed to a donor upon request and is also available on the organization's website. All records of donations shall be maintained by the organization according to the applicable standards of record retention in effect at the time of the donation. Records shall be maintained in a secure location of the chapter. A donor's photograph shall not be used in organizational publications or for fundraising purposes without the donor's written consent. A parent or guardian's written permission shall be obtained in the case of a minor. The personal information of an organization member shall not be shared without the written consent of the individual. Donations received from an organization member shall be afforded the same considerations as stated in this policy.