

## **Assistance League® of Salt Lake City Operation Healthy Teeth Policies**

Assistance League of Salt Lake City shall fund, manage and conduct Operation Healthy Teeth to provide dental treatment to children pre-kindergarten through age nineteen years who have no other means to receive or pay for the care.

### **I. Management**

- A.** The Operation Healthy Teeth Chairman shall be appointed by the Philanthropic Programs Chairman and approved by the Board.
- B.** The program shall be in compliance with National Assistance League® Policies for Chapters and chapter policy standards.
- C.** The committee shall propose an annual plan and budget to the Budget and Finance Committee in February. The Board and membership shall approve the final plan and budget.
- D.** Current, signed agreements between Assistance League and each school district, agency, or organization eligible to make referrals shall be on file.

### **II. Standards**

- A.** School counselors, principals, social workers, school nurses, teachers, program dentists or qualified participating agencies shall submit a Request for Contribution for Dental Treatment form for each child.
- B.** Children shall not be enrolled in any private, public or other charitable dental program.
- C.** Only qualified, licensed and certified dentists, endodontists, orthodontists, and dental hygienists shall be accepted as Operation Healthy Teeth program providers.
- D.** A current signed contract between Assistance League and each participating dentist shall be on file prior to provision of dental treatment.
- E.** Upon acceptance in the program, a child's parent or guardian may select a dentist from the list of participating dentists and arrange an appointment directly.
- F.** Alternatively, at the request of the child's parent or guardian, Assistance League shall arrange for a program dentist to examine the child and/or provide treatment.
- G.** Assistance League may pay up to fifteen hundred dollars (\$1,500) per child per year (12 months) from the date of acceptance in the program.
- H.** The Operation Healthy Teeth Committee may approve payments exceeding fifteen hundred dollars (\$1,500) per child on a case-by-case basis.

- I. Assistance League may pay up to three thousand dollars (\$3,000) for orthodontic treatment per child from the date of acceptance into the program.
- J. Operation Healthy Teeth committee may approve amounts exceeding three thousand dollars (\$3,000) per child for orthodontic treatment on a case-by-case basis.
- K. Dentists shall bill Assistance League on a timely basis.
- L. Payment for qualifying dental procedures and expenses shall be made promptly.