



**Assistance League of Salt Lake City
MINUTES OF THE REGULAR MEETING
Chapter House
April 18, 2022**

Heidi Makowski, President
Recording Secretary, **Kathy Ogden**
Parliamentarian, **Val Mercer**

President **Heidi Makowski** Called the meeting to order at 10:00 am

Officers' Reports

Recording Secretary, **Kathy Ogden**

MOTION from the Reading Committee: I move to approve the Minutes of the Regular Meeting that was held on March 21, 2022.

MOTION PASSED

President, **Heidi Makowski**

- Reminded members to join a committee, better understand how the AL works and to meet other members
- Leadership Connection training starts in May, three slots are still available if anyone is interested in registering

President-Elect, **Debbie Wilkerson**, Reporting

MOTION: I move to approve a capital expenditure not to exceed \$120,000 for the Chapter House elevator modernization project to be completed in 2022/2023.

Rational: Existing elevator is over 25 years old and has had several issues in the past couple of years. Although the elevator has been "fixable" parts are getting harder to find thus making the elevator off line for extended periods of time. TK Elevator has provided a comprehensive 50-page quote outlining all the upgrades including remote trouble shooting. This will be a sole source bid as other elevator companies cannot provide the service we need.

MOTION PASSED

1st VP, Philanthropic Programs, **Barb Slater**, Reporting

- Programs are moving quickly to spend money before the end of the fiscal year
- Shoes are being purchased from Sketchers and Dick's Sporting Goods stores
- Food bagging on May 10th and May 17th. Delivery drivers needed for these days

Eye on the Community, **Alisa Parks**, Reporting

- Inn Between received a rolling blood pressure machine and welcome baskets for new residents
- Connections High School received ten chrome books for graduating seniors
- Needs Center at St. Vincent's food pantry received 2 commercial washes and 2 dryers, over 50 sets of sweatsuits and hygiene kits

2nd VP, Resource Development, **Geri Mineau**, Reporting

- Mountain Land event has been scheduled for March 2, 2023

3rd VP, Member Services, **Kathy Shand**, Reporting

- Annual Meeting, May 16, 2022 at Marriott University Park Hotel.
- Reminder cash only bar

4th VP, Communication, **Lynda Larsen**, Reporting

- New billboard on the Chapter House will be put up in the next four weeks

Treasurer, **Liz Quealy**, Reporting

- Reported we are in excellent financial position, with enough reserves for a year
- Thrift Shop is up 47% from last year
- Return to Community is 86.2%

MOTION: I move to adopt a Total Operating Budget of \$969,500 for Fiscal Year 2022-2023

MOTION PASSED

MOTION: I move to adopt a 2022-2023 Capital Expenditure budget of \$128,000 and a 2022-2023 Equipment budget of \$5,000.

MOTION PASSED

Rationale: The reason for such a large capital budget is that we may need to replace or do extensive repairs on the Chapter House elevator and electrical system.

	<u>Current Year</u>	<u>Prior Year</u>
Total YTD Ordinary Revenue through 03/31/2022	\$ 1,010,053	\$ 818,617
Total YTD Expense through 03/31/2022	\$ 849,653	\$ 681,374
Net Ordinary Income	\$ 160,401	\$ 137,243
Thrift Shop Income for 06/01/2021 – 03/31/2022	\$ 629,202	\$ 428,327
Thrift Shop Income for March 2022	\$ 65,098	\$ 52,899
Total Cash in Bank Accounts as of 03/31/2022	\$ 1,128,911	\$ 883,268
Total Invested Assets as of 03/31/2022	<u>\$ 522,230</u>	<u>\$ 507,002</u>
Total Cash plus Invested Assets	\$1,651,141	\$1,390,270

Standing Committee Reports

Bylaws, **Shireen Mooers**, No Report

Strategic Planning, **Ranae Pierce**, No Report

Technology, **Barb Engen**, Acting Chairman, Reporting

- Provided an explanation of what is on the Member Dashboard of the ALSLC website
- Explained new reservation feature is now on the Member Login area
- Reminded members to report their hours either online or by paper

Thrift Shop, LynnMarie Cooper, Reporting

- Geri Nicastro needs help with Christmas items, particularly in October, November and part of December
- Barcoding system has made tracking of sales in each department accurate
- The “fence” store has become an important part of increasing sales
- Susan Erickson needs help with silver polishing and Pat Blodgett needs help with shoes

Assisteens, Randi Sager, No Report

Consociates, Antonia White, Reporting

- Reported on officer slate for 2022-2023
Chairman: Tiffany Hall
Chairman Elect: Colleen Arrington
2nd Vice Chair/Philanthropic Programs: Debbie Smith
3rd Vice Chair/Member Services: Kim McAfee
4th Vice Chair/Resources Development : Tristen McDonald
Policies Chair: B.J. Hansen
Marketing Communications Chair Strategies: Marisa Jenny
Secretary: Emmie Atzet
- Woman of Distinction event is on OCT 1st. Donations of gift baskets are welcomed
- Consociates has 55 members now – an exploratory committee is researching a potential new project

Old Business

Liz Quealy, Nominating Committee Member

MOTION: In accordance with Article 5 Nominations and Elections, 5.02 and 5.03 of the Bylaws of the Assistance League of Salt Lake City, I move the following slate of nominees for the 2022-2023 Board of Directors be approved:

MOTION PASSED

President:	Debbie Wilkerson
President-Elect	Diane Mackin
1 st Vice-President/Philanthropic Programs	Ana Facelli
2 nd Vice-President/Resource Development	Luanne Lewis
3 rd Vice-President/Member Services	Kathy Shand
4 th Vice-President/Communications	Lynda Larsen
Treasurer	Jackie Daniels
Bylaws Chairman	Linda Stimpson
Strategic Planning Chairman	OPEN
Technology Chairman	Liz Quealy
Chapter/Auxiliary Liaison	Kim Shemwell
Thrift Shop Chairman	Trish Oba
Recording Secretary	Kathy Ogden
Consociates Auxiliary Chairman	Tiffany Hall
Parliamentarian	Carol Coulter
Voting Delegates to the National Conference	Debbie Wilkerson
	Diane Mackin
Alternate Delegates to the National Conference	Ana Facelli
	Trish Oba

New Business

Meeting adjourned: 11:09 am

**Actions of the Board
Passed Board 4/14/22**


MOTION: I move to approve the President-Elect Job Description Rev April 2022.

MOTION: I move to approve the House Operations Chair Job Description Rev April 2022.

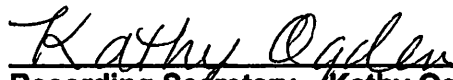
MOTION: I move to approve the Book Bank Chair Job Description Rev April 2022.

MOTION: I move to approve the Book Bank Policies Rev April 2022.

MOTION: I move to approve the Chapter House and Thrift Shop Buildings Policies Rev April 2022.



President. – Heidi Makowski 4-2-22
Date



Recording Secretary – Kathy Ogden 4/29/22
Date

Committee Meeting Schedule

2nd MONDAY

10:00 a.m. – Finance, Jackie Daniels

1st TUESDAY

10:00 a.m. – Philanthropic Programs, Barb Slater

11:00 a.m. – Technology, Barb Engen

1st WEDNESDAY

10:00 a.m. -- House Operations, Debbie Wilkerson

11:00 a.m. – Member Services, Kathy Shand

1:00 p.m. – Bylaws, Shireen Mooers

1st THURSDAY

10:00 a.m. – Strategic Planning, Ranae Pierce

11:00 a.m. – Resource Development, Geri Mineau

12:00 noon – Communications, Lynda Larsen

Chapter Calendar through May

April 2022

Wednesday, April 12

Assistees Meeting, Chapter House – 6:00 pm

Thursday, April 14

Board Meeting – Chapter House

Monday, April 18

Chapter Meeting – Chapter House

Wednesday, April 27

Consociates – Chapter House – 5:00 pm

May 2022

Wednesday, May 11

Assistees Meeting, Chapter House – 6:00 pm

Thursday, May 12

Joint Board Meeting

Monday, May 16

Annual Meeting – Marriott University Park Hotel

Wednesday, May 25

Consociates – Chapter House – 5:00 pm