



**Assistance League of Salt Lake City
CHAPTER MEETING
VIA TELECONFERENCE at 351-888-7501
January 25, 2021
MINUTES**

Presiding: **Linda Stimpson**, President
Recording Secretary Pro Tem, **Liz Quealy**
Parliamentarian, **Carol Coulter**

ANNOUNCEMENT: With concern for the health and safety of our membership and taking into account coronavirus guidelines, the Assistance League's Regular Meeting was held via teleconference.

Conference Call Host: **John Sager**, Technology Specialist

- Confirmed teleconference attendees – 46 in attendance.
- Noted Teleconference is being recorded.

President, **Linda Stimpson** called the meeting to order at 10:00 a.m.

Introduction of New Members/Guests

- **Linda** welcomed **Jane Sergi** and **Ann Staples** as new members.

Officers' Reports

Recording Secretary Pro Tem, **Liz Quealy**

- Minutes from the November 16, 2020, Regular Meeting have been read and approved. They are posted on the Chapter House bulletin board and ALSLC website.

President, **Linda Stimpson** – **Comments**

- Member recognition for those achieved 10, 20, and 30 years of service in 2020.
- Protected Persons and Behavioral Reporting Policy – second request sent to those who have not returned completed forms yet.
- Technology, House Operations and Education are changing their monthly committee meeting times: Technology is moving from noon to 11:00 a.m. on Tuesdays, House Operations is moving from 11:00 a.m. on Tuesdays to noon on Wednesdays, and Education is joining forces with Membership to meet at 11:00 a.m. on Wednesdays.
- Photo consent requirements for members are now undergoing revision. The current Consent Regarding Photographs will be retained for non-members at events, and a new Consent Regarding Photographs will be created for new members. The Social Media Policy will be updated in conjunction with this change to reflect revised photo consent procedures.

President-Elect, **Heidi Makowski** – Report

- New snow removal contractor, TNT Snow Removal, plowed twice in December.
- Handyman Ken Gleason repaired a brick crack in the OSB area.
- Please sign in for contract tracing if you visit the Chapter House or Thrift Shop garage area.
- A transformer blew December 27, and both buildings lost partial power. Heidi Makowski asked Comfort Systems to confirm if the iWaves began working again when power was restored. She learned that the iWaves will resume working if the HVAC unit comes back on after the power outage. The best way to determine that is to monitor thermostat operation.

1st V.P. Philanthropic Programs, **Barbara Slater** – No Update

2nd V.P. Resource Development, **Geri Mineau** – Report

- Annual Appeal has raised over \$30,000 this year, 45% of which came from non-members.
- Carol Coulter reported that Carrie Drown has agreed to join the grant writing team.
- Two unexpected grants of \$50,000 each have been received this year.
- In response to member questions she has received, Carol explained that prepurchase of clothing for OSB negatively affects our return to the community for the current year so will not be done.

3rd V.P. Membership, **Ana Facelli** and Education Chairman, **Lynda Larsen** – Joint Report

- Work continues with Bylaws on revisions to Member Services (Membership and Education) job descriptions.
- Ana reminded members to send her nominations for the Spotlight our Members program, which recognizes other members for their efforts.

4th V.P. Communications, **Valerie Mercer** – Report

- Lynda Larsen reported that the Book Drive will occur with The King's English Bookshop 02/20/2021 through 03/06/2021. Drop off sites will be at the Thrift Shop or Chapter House and The King's English Bookshop. More information will be coming soon.

Treasurer, **Jackie Daniels** – Report Filed

Financial Update and Budget Revision Motion

	<u>Current Year</u>	<u>Prior Year</u>
Total YTD Ordinary Revenue through 12/31/20	\$575,719	\$603,431
Total YTD Expense through 12/31/20	\$557,199	\$673,003
Net Ordinary Income	\$ 18,520	(\$ 69,572)
Thrift Shop Income for 06/01/2020 – 12/31/20	\$279,055	\$405,046
Thrift Shop Income for December	\$ 44,551	\$ 52,234
Total Cash in Bank Accounts as of 12/31/20	\$753,481	\$740,208
Total Invested Assets as of 12/31/20*	\$486,343	\$435,809

From the Finance Committee.

MOTION: I move to revise the 2020-2021 operating budget from \$934,530 to \$722,530.

Rationale: To adjust revenue and expenses due to Covid-19.

Passed Board 11/12/2020, Placed on the Floor 11/16/2020, Members Vote 01/25/2021, No Member Vote Occurred because a Motion to Amend was Made.

From the Finance Committee

MOTION: I move to amend the revised 2020-2021 budget motion on the floor: Replace \$722,530 with \$772,530. Add “by increasing grant revenue by \$50,000 and program expenses by \$50,000 to be distributed as follows: \$26,000 Book Bank, \$5,000 Assault Survivor Kits, \$6,100 Baby Bundles, \$2,500 Assisteens, \$10,400 Operation School Bell.”

Rationale: To adjust for unanticipated grant revenue received after the initial budget revision was proposed.

MOTION PASSED

From Jackie Daniels, Seconded by Barbara Slater

MOTION: I move to revise the 2020-2021 operating budget from \$934,530 to \$772,530.

Members will vote at the Regular Meeting 01/25/2021.

MOTION PASSED

Standing Committee Reports

Bylaws, **Shireen Mooers** – Report

- Change in Finance Policy – NAL Bylaws consultant advised that only Bylaws and Standing Rules receiving less than 2/3 approval require 30-day notice to members. Board voted to allow “any motion to increase or decrease the approved budget” to be voted on in the same month the motion is made, by deleting Finance Policy Section V. Budget, line E.

Thrift Shop, **LynnMarie Cooper**, Chairman – Report

- Sales without the holiday boutique were only down 10% because non-holiday item sales were up.

Technology, **Barbara Engen**, Chairman – Report

- The Board changed the practice on death announcements using Constant Contact to include the following: member, member’s spouse/partner, member’s children, member’s parents (after verification and permission). Correspondence Secretary will send sympathy cards based on member requests.

Education, **Lynda Larsen**, Chairman – Joint Update with Membership Committee

Strategic Planning, **Ranae Pierce**, Chairman – No Update

Assisteens, **Randi Sager**, Chapter/Auxiliary Liaison – No Update

Consociates, **Antonia White**, Chairman – No Update

Unfinished Business – None

New Business - None

Announcements – A letter from Joshua Bell, Principal of Horizonte, thanked ALSLC for our contribution of 300 iPads, which helped Horizonte leverage a \$250,000 grant for its adult program.

Adjournment 10:41 a.m.


Liz Quealy, Recording Secretary
Pro Tem

1/28/2021
Date


Linda Stimpson, President

1-28-2021
Date

MOTIONS

Actions of the Board

Passed Board January 21, 2021
No Member Vote Needed

From the Thrift Shop Chairman, LynnMarie Cooper

I move to add Liz Quealy to the Thrift Shop management team.

From the Resource Development Chairman, Geri Mineau

I move to add Carrie Drown to the Resource Development team.

From the Treasurer, Jackie Daniels

MOTION: I move to amend Finance Policy V. Budget. Delete “E. Any motion to increase or decrease the approved budget shall be posted for thirty (30) days prior to membership vote.” Seconded by LynnMarie Cooper

Rationale: Improves ability to respond to changing revenue and expense needs. NAL Bylaws consultant advised our chapter that only Bylaws amendments require 30-day notice on the floor. Annual budget will still remain on the floor 30 days per Board’s preference (line V. A not deleted).

From Board Member Shireen Mooers

MOTION: I move to create a new Consent Regarding Photographs form for members and amend the Social Media Policy by deleting “signed annually,” replacing it with “on file,” removing the boxed information regarding photo preference insertion on the dues statement, and changing the last sentence in the policy to read “I have read and understand the Social Media Policy and have completed a separate Consent Regarding Photographs. Seconded by Heidi Makowski

Rationale: To avoid confusion and the need to sign a form annually.

MOTIONS ON THE FLOOR

Passed Board November 12, 2020

Members Voted November 16, 2020

No Vote was Taken January 25, 2021 Because the Motion was Amended

MOTION: I move to revise the 2020-2021 operating budget from \$934,530 to \$722,530.

Rationale: To adjust revenue and expenses due to Covid-19.

MOTIONS

Passed Board January 21, 2021

Passed Member Vote January 25, 2021

From the Finance Committee

MOTION: I move to amend the 2020-2021 budget motion on the floor: Replace \$722,530 with \$772,530. Add “by increasing grant revenue by \$50,000 and program expenses by \$50,000 to be distributed as follows: \$26,000 Book Bank, \$5,000 Assault Survivor Kits, \$6,100 Baby Bundles, \$2,500 Assisteens, \$10,400 Operation School Bell.”

Rationale: To adjust for unanticipated grant revenue received after the initial budget revision was proposed.

From the Finance Committee

MOTION: I move to revise the 2020-2021 operating budget from \$934,530 to \$772,530.

Chapter Calendar as of January 25, 2021

January 2021

27th Consociates 6:00 p.m. via Zoom – Contact Antonia White for link

February 2021

10th Assisteens 6:00 p.m. Chapter House (tentative depending on COVID-19 risk level)

18th Board Meeting 10:00 a.m. Chapter House

22nd Regular Meeting 10:00 a.m. via teleconference

24th Consociates 6:00 p.m. via Zoom – Contact Antonia White for link

March 2021

10th Assisteens 6:00 p.m. Chapter House (tentative depending on COVID-19 risk level)

11th Board Meeting 10:00 a.m. Chapter House

15th Regular Meeting 10:00 a.m. via teleconference

24th Consociates 6:00 p.m. via Zoom – Contact Antonia White for link

April 2021

10th Assisteens 6:00 p.m. Chapter House (tentative depending on COVID-19 risk level)

15th Board Meeting 10:00 a.m. Chapter House

19th Regular Meeting 10:00 a.m. via teleconference

28th Consociates 6:00 p.m. via Zoom – Contact Antonia White for link

May 2021

1st Karen S. Johnson Woman of Distinction Luncheon Cottonwood Country Club

13th Joint Board Meeting 10:00 a.m. TBD

17th Annual Meeting 10:00 a.m. via teleconference

26th Consociates 6:00 p.m. via Zoom – Contact Antonia White for link