



**REGULAR MEETING MINUTES**  
**April 17, 2023**  
**Chapter House**

Presiding: President, **Debbie Wilkerson**  
Recording Secretary, **Kathy Ogden**  
Parliamentarian: **Ranae Pierce**

**Debbie Wilkerson:** Welcome and Call to Order 10am

Award Presentation: Courtney Schriver, Catholic Community Service

Guest Speaker: Mike Harmon, SLCSO McKinnery-Vento Specialist  
“Current issues of homeless youth, children and families in SLC and how they are being supported”

- Currently serving 750 homeless teens in SLC

Recording Secretary, **Kathy Ogden**

**MOTION: I move to approve the minutes of the March 20, 2023, Regular Meeting.**  
**MOTION PASSED**

**Officer's Reports**

President, **Debbie Wilkerson** – Reporting

- Our Chapter will vote yes to electing the new slate of National board members
- Dues are due – pay before June 1<sup>st</sup> to be in the directory
- Opening for Book Bank Chair

President-Elect, **Diane Mackin** – Reporting

- All necessary repairs have been done for water leak in the OSB area
- Peak Alarm will upgrade panel in the Thrift Shop
- Chapter House basement back door will have a new lock
- Peak Alarm will no longer do escort services

1<sup>st</sup> VP, Philanthropic Programs, **Ana Facelli**

Val Mercer reporting – Operation School Bell®

- OSB® has evolved and will be breaking down areas to allow for different ways to volunteer
- Randi Sager reporting
- Old Navy event on April 26<sup>th</sup> at Jordan Landing 5-7:30pm
  - Tour of Family Shelter in Murray is available for 10 members at a time on a Tuesday or Friday

2<sup>nd</sup> VP, Resource Development, **LuAnne Lewis** – Reporting

- Mountain Land has given us a check for \$23,095

3<sup>rd</sup> VP, Member Services, **Kathy Shand** – Reporting

- Annual Luncheon on May 15, at Market Street in Cottonwood. Reservation and payment must be made by May 1<sup>st</sup>.
- 28 Members have reserved as of today

4<sup>th</sup> VP, Communication, **Lynda Larsen** -Reporting

Treasurer, **Jackie Daniels** - Reporting

	<u>Current Year</u>	<u>Prior Year</u>
Total YTD Ordinary Revenue through 03/31/23	\$ 1,004,792	\$ 1,010,053
Total YTD Expense through 03/31/23	\$ 867,909	\$ 846,991
Net Ordinary Income	\$ 136,883	\$ 163,062
Thrift Shop Revenue for 06/01/2022 – 03/31/23	\$ 717,347	\$ 629,202
Thrift Shop Income for March 2023	\$ 70,587	\$ 65,098
Total Cash in Bank Accounts as of 03/31/23	\$ 1,252,619	\$ 1,131,311
Total Invested Assets as of 03/31/23	<u>\$ 493,078</u>	<u>\$ 522,230</u>
Total Cash plus Invested Assets	\$ 1,745,697	\$ 1,653,541

Bylaws, **Linda Stimpson**

Strategic Planning, **Carol Coulter**

Technology, **Liz Quealy** - Reporting

- Liz asked members interested in serving as Constant Contact administrator to contact her

Thrift Shop, **Trish Oba** – Reporting

Assistees, **Kim Shemwell**

Holly Nissalke – Reporting

- Assistees have helped nine organizations this year

Consociates, **Tiffany Hall**


Old Business

Good of the Order

Kindness Boxes

- Heidi Makowski was the drawn winner
- Others mentioned  
Katie Thomas  
Carin Steinvoot  
Peggy Carpenter  
Kathy Ogden

Adjourn 11:46 am

 4/21/23

President, **Debbie Wilkerson**



Recording Secretary, **Kathy Ogden**

**MOTIONS**

**Actions of the Board**  
Board Passed 4/13/2023

From the President

**MOTION: I move the ALSLC Board of Directors instruct our delegates to vote for the current slate.**

**MOTION PASSED**

From the Bylaws Committee

**MOTION: I move that the Marketing and Branding Chair job description be approved.**

**MOTION PASSED**

From the Finance Committee

**MOTION: I move to amend Finance Policy Section IX, Chapter Related Travel Section F and Travel Expense Reimbursement Policy Article III, Section D from: Lodging based on double occupancy standard room to: Lodging based on single occupancy standard room.**

Rationale: Standard business practice is to allow individuals traveling away from town a standard single occupancy room.

**MOTION PASSED**

Board Passed 4/13/2023 Members Vote 4/17/2023

From the Communication Committee

**MOTION: I move to increase the Communication budget by \$2,500 to pay for advertising in The Salt Lake Magazine for 2022-2023.**

Rationale: This would be a one-page advertorial in the July/August edition of the Salt Lake Magazine, "Best of the Beehive", in the "Utah Best" section. The magazine print reach is 111,161 per issue and digital reach is 279,266. The ad would also be on Facebook and Instagram for two months and in the November/December Salt Lake Magazine "social" issue. All content and photography will be handled by the magazine and available for use in all future ALSLC marketing efforts.

**MOTION PASSED**

From the Finance Committee

**MOTION: I move to increase Eye on the Community's budget by \$6,000 for 2022-2023.**

Rationale: New emerging needs have been identified for Diamond Ridge High School (computers and supplies) and St Vincent's tables and back packs.

**MOTION PASSED**

**MOTION: I move to increase Book Bank's budget by \$3,000 for 2022-2023.**

Rationale: Additional opportunity to supply books

**MOTION PASSED**

From the Technology Committee

**MOTION: I move to transfer the Social Media Administrator position from the Technology Committee to the Marketing and Branding Committee.**

Rationale: The Marketing and Branding Committee has the skills and is better suited.

**MOTION PASSED**

From the Thrift Shop Committee

**MOTION: I move that up to \$5,000 be allocated from the 2022-2023 capital budget for architectural cash wrap designs.**

Rationale: The current cash wrap layout is old and in need of repair. In addition, it no longer supports the increased sales revenue of the Thrift Shop. A professionally designed cash wrap will enable us to better service our customers. It will also achieve better utilization of our limited floor space.

**MOTION PASSED**

**Motions**

Members Vote 4/17/2023

From the Nominating Committee

**MOTION: In accordance with Article 5 Nominations and Elections, 5.02 and 5.03 of the Bylaws of the Assistance League of Salt Lake City, I move the following slate of nominees for the 2023-2024 Board of Directors be approved:**

President	Diane Mackin
President-Elect	Liz Quealy
1 <sup>st</sup> VP Philanthropic	Ana Facelli
2 <sup>nd</sup> VP Community Relations	LuAnne Lewis
3 <sup>rd</sup> VP Member Services	Kathy Ogden
Treasurer	Jackie Daniels
Bylaws Chair	Linda Stimpson
Strategic Planning Chair	Carol Coulter
Technology Chair	John Sager
Thrift Chair	Trish Oba
Recording Secretary	Billie Tolman
Chapter Auxiliary/Assisteens Chair	Kim Shemwell
Consociates Chair	Tiffany Hall
Voting Delegates to the National Conference	Debbie Wilkerson Diane Mackin Liz Quealy
Alternate Delegates to the National Conference	Linda Stimpson

**MOTION PASSED**

**2022-2023 Chapter Calendar through May 2023**

April 2023

April 17 Chapter Meeting, Chapter House, 10:00 am  
April 26 Consociates, Chapter House, 5:00 pm

May 2023

May 10 Assisteens, Chapter House, 6:30 pm  
May 11 Joint Board Meeting, 10:00 am Market Street  
May 15 Annual Meeting, 10:00 am, Market Street Grill, Cottonwood  
May 24 Consociates, Chapter House, 5:00 pm

**2023-2024 Chapter Calendar**

June 2023

June 15<sup>th</sup> Board Meeting, Chapter House, 9:30 am  
June 19<sup>th</sup> Chapter Meeting, 10:00 am

July 2023

No meetings