



**REGULAR MEETING MINUTES**  
**March 20, 2023**  
**Chapter House**

Presiding: President, **Debbie Wilkerson**  
Recording Secretary, **Kathy Ogden**  
Parliamentarian: **Ranae Pierce**

**Debbie Wilkerson:** Welcome and Call to Order 10am

**ACT III Performance**

- The commitment to this committee was explained
- The Senior centers really appreciate this group and are asking for them to come back

Recording Secretary, **Kathy Ogden**

**MOTION: I move to approve the minutes of the February 27<sup>th</sup>, 2023, Regular Meeting**  
**MOTION PASSED**

**Officer's Reports**

President, **Debbie Wilkerson**

- The members who decorated and brought the food were thanked
- Members were reminded that dues are now due
- Please update your emergency contact information
- Unwelcome person at Assisteens meeting – if this occurs either call them an UBER or the police

President-Elect, **Diane Mackin** – Reporting

- Ensure back door of Chapter House is closed tightly and locked

1<sup>st</sup> VP, Philanthropic Programs, **Ana Facelli**

2<sup>nd</sup> VP, Resource Development, **LuAnne Lewis**

3<sup>rd</sup> VP, Member Services, **Kathy Shand** – Reporting

- May 15 Annual meeting
- Requested recommendations for Ada Edwards Loughlin award

4<sup>th</sup> VP, Communication, **Lynda Larsen** -Reporting

- Thrift Shop has been nominated for the "Best Thrift Shop in Salt Lake City"
- Voting will be from March 27<sup>th</sup> to April 12, watch social media to vote
- Lynda Larsen and Debbie Wilkerson met with the Mayor of Millcreek

**Treasurer, Jackie Daniels**

	Current Year	Prior Year
Total YTD Ordinary Revenue through 02/28/23	\$ 907,949	\$ 869,933
Total YTD Expense through 02/28/23	\$ 788,692	\$ 762,730
Net Ordinary Income	\$ 119,257	\$ 107,203
Thrift Shop Revenue for 06/01/2022 – 02/28/23	\$ 646,760	\$ 564,105
Thrift Shop Income for February 2023	\$ 64,218	\$ 54,431
Total Cash in Bank Accounts as of 02/28/23	\$ 1,249,694	\$ 1,076,771
Total Invested Assets as of 02/28/23	\$ 485,908	\$ 522,734
Total Cash plus Invested Assets	\$ 1,735,602	\$ 1,599,505

**Bylaws, Linda Stimpson – Reporting**

**Strategic Planning, Carol Coulter – Reporting**

- After evaluating OSB procedures and meeting with school liaison and teachers, it was concluded that current procedures were the best for this program

**Technology, Liz Quealy**

**Thrift Shop, Trish Oba – Reporting**

- Looking for garage volunteers

**Assistees, Kim Shemwell**

**Consociates, Tiffany Hall**

**New Business**

**Nominating Committee – Heidi Makowski**

**2023-2024 Board Nominees**

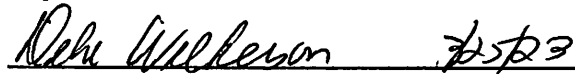
- **President Elect**  
Liz Quealy
- **1st Philanthropic Programs**  
Ana Facelli
- **2<sup>nd</sup> Community Relations**  
LuAnne Lewis
- **3<sup>rd</sup> Member Services**  
Kathy Ogden
- **Recording Secretary**  
Billie Tolman
- **Treasurer**  
Jackie Daniels
- **Bylaws**  
Linda Stimpson
- **Strategic Planning**  
Carol Coulter
- **Technology**

- Open
- **Thrift Shop**  
Trish Oba
- **Chapter Auxillary**  
Kim Shemwell
- **Delegate to National Conference**  
Linda Stimpson

Good of the Order  
Kindness Boxes

- Stephanie Hatton-Ward

Welcome Kate MacLeod, our entertainer  
Adjourned 11:28 am

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**Debbie Wilkerson, President**

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**Kathy Ogden, Recording Secretary**

## **MOTIONS**

### **Actions of the Board Board Passed 3/16/2023**

#### From Philanthropic Programs

**MOTION: I move that the PSR for Brighter Tomorrows as amended March 2023 be approved.**

#### From Bylaws Committee

**MOTION: I move that the Book Bank Chair job description (attached) be approved.**

#### From Finance Committee

**MOTION: I move to authorize that an additional insured bank/credit union checking account be established.**

**MOTION: I move to increase the total Wells Fargo credit card limit from \$58,000 to \$ 100,000.**

**Rationale: Current credit card limits are being maxed out, so this increase will avoid penalty charges and provide greater flexibility in spending when needed.**

Board Passed 3/16/2023 Members Vote 3/20/2023

#### From Finance Committee

**MOTION: I move to reallocate \$1,500 to Assault Survivor Kits from unallocated program expense in the 2022-2023 budget.**

Rationale: The ASK program can spend that money before the end of the year.

**MOTION PASSED**

**MOTION: I move to allocate \$110,000 from unallocated program expense in the 2023-2024 budget to the Scholarship Program.**

Rationale: The Scholarship Program was approved at the February Regular Meeting. This motion will ensure that funds are set aside in the coming year for the approved program.

**MOTION PASSED**

From Bylaws Committee

**MOTION: I move to amend Standing Rule Article 7 Community Volunteer. After 7.02, add 7.03 Court-Ordered Community Volunteers**

**MOTION PASSED**

**Assistance League of Salt Lake City shall not use Court-Ordered Community Service Volunteers to perform service work.**

Rationale: Using Court-Ordered Community Service Volunteers (1) could create liability and risk issues and (2) impose an undue burden to manage and supervise these volunteers.

Motions on the Floor

Board Passed 2/23/2023 Members Vote 3/20/2023

From the Finance Committee

**MOTION: I move to adopt a Total Operating Budget of \$1,266,600 for the Fiscal Year 2023-2024**

**MOTION PASSED**

**MOTION: I move to adopt a 2023-2024 Capital Expenditure Budget of \$80,000 and a 2023-2024 Equipment Budget of \$5,000**

**MOTION PASSED**

### **2022-2023 Chapter Calendar through May 2023**

March 2023

March 20

Chapter Meeting, Chapter House

March 22

Consociates, Chapter House, 5:00 pm

April 2023

April 5

Assistees, Chapter House, 6:30 pm

April 13 Board Meeting, Chapter House, 9:30 am  
April 17 Chapter Meeting, Chapter House  
April 26 Consociates, Chapter House, 5:00 pm

May 2023

May 10 Assisteens, Chapter House, 6:30 pm  
May 11 Joint Board Meeting, 10:00 am Market Street  
May 15 Annual Meeting, 10:00 am, TBD  
May 24 Consociates, Chapter House, 5:00 pm