



REGULAR MEETING MINUTES
February 27, 2023
Chapter House

Presiding: President, **Debbie Wilkerson**
Recording Secretary, **Kathy Ogden**
Parliamentarian: **Ranae Pierce**

Debbie Wilkerson: Welcome and Call to Order 10 am

Recording Secretary, **Kathy Ogden**

MOTION: I move to approve the minutes of the January 23, 2023 Regular meeting held at the Chapter House.

MOTION PASSED

Officer's Reports

President, **Debbie Wilkerson**

- Welcomed guest Debbie Gabalding (?)
- Thanked all the members who helped open the Thrift Shop on the snow day
- Thanked Thrift Shop for the lunch
- Thanked Lars and the decorating committee for setting up the Mardi Gras decorations

President-Elect, **Diane Mackin** – Reporting

- Leak at OSB has been fixed
- Motor bearings in the Thrift Shop furnace will be replaced

1st VP, Philanthropic Programs, **Ana Facelli**

Pam Bleazard reporting for Book Bank

- Explained the Book Bank program and procedures
- Pam and Jeannie Patterson are looking for someone to take over the program

2nd VP, Resource Development, **LuAnne Lewis** – Reporting

- Grants have brought in \$137,000
- Annual Appeal \$46,090
- Invitation to Mountain Land is on the website

3rd VP, Member Services, **Kathy Shand** – Reporting

- Passed sign-up for March meeting potato bar
- March entertainment will be Irish folk singer, fiddle player Kate MacLeod
- Please submit member's name for Ada Edwards Laughlin award
- Act III will be singing

4th VP, Communication, **Lynda Larsen**

Treasurer, **Jackie Daniels**

	<u>Current Year</u>	<u>Prior Year</u>
Total YTD Ordinary Revenue through 01/31/23	\$ 835,535	\$ 797,469
Total YTD Expense through 01/31/23	\$ 712,300	\$ 724,225
Net Ordinary Income	\$ 123,235	\$ 73,244
Thrift Shop Revenue for 06/01/2022 – 01/31/23	\$ 582,542	\$ 509,674
Thrift Shop Income for January 2023	\$ 67,635	\$ 58,928
Total Cash in Bank Accounts as of 01/31/23	\$ 1,244,181	\$ 1,040,225
Total Invested Assets as of 12/31/22	<u>\$ 498,870</u>	<u>\$ 531,769</u>
Total Cash plus Invested Assets	\$ 1,743,051	\$ 1,571,994

From the Finance Committee

Bylaws, **Linda Stimpson** – Reporting

Strategic Planning, **Carol Coulter**

Trish Oba and Geri Mineau reporting

Technology, **Liz Quealy**

Thrift Shop, **Trish Oba** – Reporting

- The increase to the Thrift Shop expenses will cover contract laborer who fills in wherever there is a need
- Thrift Shop needs workers in the housewares area and garage

Assistees, **Kim Shemwell**

Consociates, **Tiffany Hall** – Reporting

- Send in nominations for Women of Distinction honoree
- Consociates has completed 100 Baby Bundles, 65 Assault Survivor Kits, 100 Refugee cleaning kits and 100 St. Vincent's Personal Care Kits this past month

Good of the Order

Kindness Boxes

- Linda Stimpson, Renee Tanner, Stephanie Hatton-Ward, Cathy MacCalman, Liz Quealy, and Lisa Sullivan
- Lisa Sullivan was the winner

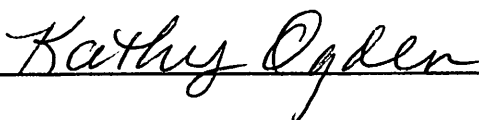
New Business

- Joy Hartmann reminded members to join her for coffee the first Monday of the month at Millcreek Community center
- Randi Sager asked for members to help with Old Navy events in April

Adjourn 11:36 am



Debra Wilkerson, President



MOTIONS

**Actions of the Board
Board Passed 2/23/2023**

From Bylaws Committee

MOTION: I move that the Community Relations job descriptions (attached) are approved.

Vice President, Community Relations

- o **Chair, Fund Development**
- o **Chair, Special Events**
- o **Donor Relations Administrator**

From the Technology Committee

MOTION: I move to adopt the Technology Policy dated March 2023.

Rationale: To clarify support for business and personal computers and the protocol for loaned laptops

Board Passed 2/23/2023 Members Vote 2/27/23

MOTION: I move to establish an Assistance League of Salt Lake City Scholarship Program directed to the University of Utah and Salt Lake Community College for undergraduate students with instate tuition.

Rationale: The 2022-2023 Strategic Planning Committee identified the need to recommend a new program to the organization because of the continued revenue growth of the Thrift Shop and other fundraising activities. One critical element suggested for a new program was that it be less physically labor intensive while still serving a unique need in the community. In addition, there was a suggestion that the emphasis be on a program that could provide a clear initial budget allocation while offering an opportunity to increase the funds easily if more resources were available as the fiscal year continued. Also, the budget allocation should be flexible from year to year.

Consideration/initial proposal for budgeting FY 23-24: \$110,000

U of U fulltime tuition, fees, books: 10k/year (does not include 1 time computer)

SLCC tuition, fees, books: \$2,500/semester (does not include 1 time computer)

MOTION PASSED

Motions on the Floor

Board Passed 1/19/223 Members Vote 2/27/2023

MOTION: I move to revise ALSLC chapter Bylaws per attached redline edits to conform with revised National Assistance League submission and filing requirements:

Delete in "Article 10.07 Fundraising" mention of National Policies for Chapters.

Delete 11.02 Administration and Procedures (e)

Delete Article 14.03 Conforming

Delete Article 14.04 Filing

Delete 15.01 reference to "the Bylaws of National Assistance League"

MOTION PASSED

**MOTION: I move to amend ALSLC chapter Bylaws per attached redline edits to create the Second Vice President, Community Relations board position and its subcommittees and eliminate the Second Vice President/Resource Development and Fourth Vice President/Communications board positions and their related subcommittees:
Amend 5.02 Slate to reflect new Board position.**

Delete 6.04 Second Vice President, Resource Development (a) thru (e) and replace with new 6.04 Second Vice President, Community Relations.

Delete 6.06 Fourth Vice President/Communications (a) thru (d).

Delete 8.02 (b) Resource Development; replace with new 8.02 (b) Community Relations paragraph.

Delete 8.02 (d) Communications entire paragraph

Delete 8.03 (d) Resource Development Committees; replace with new paragraphs in 8.03 (d) Community Relations Committees for (1) Fund Development. (2) Special Events. (3) Marketing and Branding. (4) Donor Relations.

Delete 8.03 (e) Communications Committees (1) Marketing Communications and (2) Review

Edit 4.11 Executive Committee to require four (4) members instead of five (5) for a quorum.

MOTION PASSED

MOTION: I move to amend ALSLC chapter Bylaws with housekeeping redline edits (attached), including minor edits to: Table of Contents, Chairmen changed to Chairs, 6.01(o) and (q), 6.03 (b), 6.07 (e) and (f), 8.01 Committee Composition, 8.02 Elective Standing Committees (g), 9.01, and 9.07 (f), (g), 10.09, and 13.01.

MOTION PASSED

MOTION: I move to amend ALSLC chapter Bylaws per attached redline edits to change the title of Chapter/Auxiliary Liaison (chapter Board Chair position) to Assisteens Liaison and specify Assisteens Auxiliary and Consociates Auxiliary representation on the Board:

Amend 5.02 Slate, inserting Assisteens Liaison in place of Chapter/Auxiliary Liaison

Delete 8.02 (e) Chapter/Auxiliary Relations; replace with two new paragraphs 8.02 (d)

Consociates Chair and 8.02(e) Assisteens Liaison. Amend 8.03 (b) Auxiliary Philanthropic

Programs to be replaced with 8.03 (b) Consociates Auxiliary Philanthropic Programs and 8.03 (c) Assisteens Auxiliary Philanthropic Programs.

MOTION PASSED

Motions to be Placed on the Floor

Board Passed 2/23/2023 Members Vote 3/20/2023

From the Finance Committee

MOTION: I move to adopt a Total Operating Budget of \$1,266,600 for the Fiscal Year 2023-2024

MOTION: I move to adopt a 2023-2024 Capital Expenditure Budget of \$80,000 and a 2023-2024 Equipment Budget of \$5,000

2022-2023 Chapter Calendar through May 2023

February 2023

February 27 Chapter Meeting, Chapter House

March 2023

March 2 Mountain Land Fundraiser

March 8 Assisteens, Chapter House, 6:30 pm

March 16 Board Meeting, Chapter House, 9:30 am

March 20 Chapter Meeting, Chapter House

March 22 Consociates, Chapter House, 5:00 pm

April 2023

April 5 Assisteens, Chapter House, 6:30 pm

April 13 Board Meeting, Chapter House, 9:30 am

April 17 Chapter Meeting, Chapter House

April 26

Consociates, Chapter House, 5:00 pm

May 2023

May 10

Assisteens, Chapter House, 6:30 pm

May 11

Joint Board Meeting, TBD

May 15

Annual Meeting, TBD

May 24

Consociates, Chapter House, 5:00 pm