



**Assistance League of Salt Lake City
CHAPTER MEETING
VIA TELECONFERENCE
AUGUST 17, 2020
MINUTES**

Presiding: **Linda Stimpson**, President
Recording Secretary, **Alisa Parks**
Parliamentarian, **Carol Coulter**

ANNOUNCEMENT: With concern for the health and safety of our membership, and taking into account Governor Herbert's Coronavirus guidelines, the Salt Lake Assistance League Chapter meeting was held by teleconference call.

Conference Call Host: **Barbara Engen**, Technology Chairman

- Confirmed teleconference attendees.
- Reported 49 members present, which included 15 2020-2021 Board members.
- Noted Teleconference is being recorded.

President, **Linda Stimpson** Called the meeting to order at 10:03 a.m.

Introduction of New Members/Guests

Linda Stimpson welcomed the following new members, Liz Noon, Pam Bleazard, Lauren Annunziata.

Officers' Reports

Recording Secretary, **Alisa Parks**

- Minutes from the June 15, 2020, Regular Meeting have been read and approved. They are posted on the Chapter House bulletin board.

President, **Linda Stimpson – Comments**

- Three Board Change Announcements – Barb Slater has replaced Kathie Greeno as Philanthropic Programs Chairman. Geri Mineau has replaced Ojik Degeus as Resource Development Chairman. LynnMarie Cooper, Thrift Shop Chairman, has replaced Acting Thrift Shop Chairman Susan Erickson due to Trish Oba's resignation ahead of her expected return from leave. All resignations were for personal reasons.
- Re-introduction of Protected Persons Policy comprised of two parts: the Protected Persons Behavioral and Reporting Policy as amended July 15, 2020, and Name-Based Search Policy (background checks). All members will be required to sign a Behavioral and Reporting Policy, which was posted online with the agenda, and will be included

with a distribution of the 2020-2021-member directory. Members requiring background checks are stated in a motion being offered by the Bylaws Committee.

- The Board authorized sending \$500 budgeted as a Circle Fund donation to the National Assistance League®. Circle Fund is the national organization's only fundraiser.
- The Board recommended canceling the planned October 19 flu shot venue hosted by Community Nursing Services. Please schedule a flu shot at your own convenience.

President-Elect, **Heidi Makowski** – Report

- Thrift Shop-Bolsters ordered for light poles in parking lot, painting of safety stripes at entrances, Tint film for front entrance to be installed.
- Chapter House-shelving for Baby Bundles cupboards installed, painting of safety stripes at entrance.

1st V.P. Philanthropic Programs, **Barb Slater** - Report

- OSB Update- Due to COVID-19 no outside volunteers will be used this year, bagging areas have been reconfigured for social distancing, curbside drop off of clothing at schools.
- OHT Update-18 direct dental referrals, Ortho cases continuing.
- Book Bank- books on hand will go out to schools as they open
- Brighter Tomorrows- 10 clients served at Thrift Store June/July.

2nd V.P. Resource Development, **Geri Mineau** - Report

- Annual Appeal Update-appeal will go out in October.
- Fund Development Success Stories- \$50,000 donations each, received from the Eccles Foundation and the Florence Gilmore Foundation.

3rd V.P. Membership, **Ana Facelli** – Report

- Distribution of 2020-2021 Member Directories and Protected Persons Policy
- Picnic in Canyon Rim Park September 28, 2020 more information to come.

4th V.P. Communications, **Valerie Mercer** – Report

- Communication Update- Insta Gram has a Thrift Shop video, Annual Report will go out in September, let **Val** know email addresses of your family, friends, and others who would like to receive a copy.

Treasurer, **Jackie Daniels** - report

- Budget Update

Review of financial statements as of July 31, 2020.

	<u>Current Year</u>	<u>Prior Year</u>
Total YTD Ordinary Revenue as of 07/31/2020	\$ 177,538*	\$ 134,177
Total YTD Expense as of 07/31/2020	\$ 245,241	\$ 279,288
Net Ordinary Income	(\$ 67,703)	(\$145,110)
Thrift Shop Income for the month ending 07/31/2020	\$ 33,929	\$ 48,024
Thrift Shop Income for 06/01/2020 – 07/31/2020	\$ 50,421	\$ 92,363

*\$123,000 in grant money has been received so far this year compared to \$25,000 through the end of July last year.

Standing Committee Reports

Bylaws, **Shireen Mooers**, Chairman - Report

MOTION: I move that Standing Rules 1.07 Responsibilities of Membership and Service Requirements be amended. After (4)... Social Media Policy on file; Insert

(5) Every member shall have a signed Protected Persons Behavioral and Reporting Policy on file.

(6) Every member shall comply with Assistance League® Name-Based Search Policy as adopted by our Chapter.

Passed Board 8-13-20. Members vote 8-17-20; can pass with 2/3 majority.

Rationale: Assistance League requires members sign the Behavioral and Reporting Policy and comply with requirements of the Name Based Search Policy as adopted by our chapter. Both are included in the Protected Persons Policy.

Standing Rules will be changed by the motion to:

1.07 Responsibilities of Membership and Service Requirements

(a) Policies. Members shall sign policies as required by the chapter, which shall be maintained as required by Assistance League.

(1) Every member shall have a signed Conflict of Interest Policy form on file.

(2) Every member shall have a signed Whistleblower Protection Policy form on file;

(3) Every member shall have a signed Photo Consent Form on file.

(4) Every member shall have a signed Social Media Policy on file.

(5) Every member shall have a signed Protected Persons Behavioral and Reporting Policy on file.

(6) Every member shall comply with the National Assistance League® Name-Based Search Policy as adopted by our Chapter.

(7) Board members shall disclose annually any conflict of interest.

Motion Passed unanimously

MOTION: I move to approve an amended “Adoption Agreement for National Assistance® League Name-Based Search Policy.” Amended categories of members required to pass name-based search will include Board members, fiduciary members (Treasurer and Assistant Treasurers), Assisteens Coordinator, adult member volunteers working with Assisteens at meetings or events, and new or rejoining members. Passed Board 9-13-20.

Rationale: ALSLC amendment to Adoption Agreement deletes requirement that Assisteens 18 years and older pass name-based search and clarifies definition of those working with Assisteens. Instead of using the term “volunteers who are Chaperoning Assisteens”, we opt instead for “adult member volunteers working with Assisteens”. Members have already approved \$3,000 in the membership budget to cover the cost of background checks but have not yet voted on the “covered categories” which our chapter will require to have background checks.

Motion Passed unanimously

Education, **Lynda Larsen**, Chairman – Report

MOTION: I move that delegates attend the National Assistance League Annual Meeting September 14, 2020, uninstructed.

Discussion:

Lynda explained uninstructed means the delegates will decide themselves how to vote on a motion.

Thrift Shop, **LynnMarie Cooper**, Chairman - Report

- Thrift Shop Update-Online scheduling will be coming soon, volunteers are needed to fill shifts, flexibility in length of shift is possible contact **LynnMarie**.

Technology, **Barbara Engen**, Chairman - Report

- Recent and upcoming technology training opportunities-Facebook, Instagram training on 8-20-20 will be recorded and put on website, training on Word will be 8-27-20 at 10:00 contact **Barbara** if you want to participate.
- John Sager will be sending "Tech Tips" to members via email.

Strategic Planning, **Ranae Pierce**, Chairman – No Report

Assisteens, **Randi Sager**, Chapter/Auxiliary Liaison – No Report

- Assisteens' first meeting is September 9 at 6:00 p.m. at the Chapter House with social distancing and face masks required.

Consociates, **Antonia White**, Chairman – No Report

- Kick off meeting via Zoom will be on August 26, 2020.

Unfinished Business - None

New Business

- Assistance League Member Meeting sponsored by National- will be August 25, 2020 at 1 p.m. Mountain time
- Contact 20/21 meetings will be Virtual.

Announcements - None

Adjournment: 10:56

Approved: Alisa Parks, Recording Secretary

Approved: Linda Stimpson, President

Actions of the Board
Board Meeting August 13, 2020

From the President

MOTIONS:

- **I move to approve Barbara Slater as the replacement for Kathie Greeno, who resigned as First Vice President, Philanthropic Programs July 1, 2020.**
- **I move to approve the appointment of Geri Mineau as Second Vice President, Resource Development, replacing Ojik Degeus who resigned July 22, 2020.**
- **I move to approve the appointment of LynnMarie Cooper as Thrift Shop Chairman effective August 17, 2020.**

Rationale: LynnMarie will replace Susan Erickson, who agreed to fill the position temporarily until Trish Oba's return from leave in mid-October. On August 2, 2020, Trish informed the president she would not assume the role of Thrift Shop Chairman in October due to extenuating family circumstances.

- **I move that Ana Facelli, who was approved by the membership as an alternate delegate, be appointed as a third authorized delegate to the 2020 National Assistance League® Annual Meeting on September 14, 2020.**

Rationale: Cherie Kassinger, secretary for National Assistance League, said Salt Lake City reported 251 members on May 31, 2020. We will use National Assistance League's delegate count for the meeting.

- **I move that J. Steven Newton be accepted as an Advisory Council member for 2020-2021 to serve as legal advisor.**

From Resource Development Committee

MOTION: I move to approve the addition of Jackie Daniels to the Resource Development Committee for 2020-2021.

From the Treasurer/Finance Committee

MOTION: I move to authorize automatic withdrawals from Chase Bank by Eide Bailly, LLP.

From Bylaws Committee

MOTION: I move the board adopt the Protected Persons Behavioral and Reporting Policy as amended by National Assistance® League July 15, 2020. ALSLC adoption date of the Behavioral and Reporting Policy will be August 13, 2020.

Rationale: National Assistance League requires adoption of this policy, amended by NAL July 15, 2020.

MOTION: I move the board adopt the National Assistance® League Name-Based Search Policy.

Rationale: National Assistance League recommends adoption of this policy which is intended to enhance protection of covered (vulnerable) individuals (Assistees and seniors) with the use of background checks, in conjunction with the Protected Persons Behavioral and Reporting Policy. It is prudent to do background checks for those performing treasury-related functions, and other categories for those members involved in activities with Assistees or seniors. Assistance League already performs background checks for members responsible for financial transactions. Additional member categories required to have background checks are specified in the Adoption Agreement for this policy.

**MOTION: I move to amend the Standing Rule 1.07 motion: In (6),
Delete “requirements of” and
Add “as adopted by our Chapter” after Name-Based Search Policy.**

The amended motion reads in

(6) Every member shall comply with the National Assistance League® Name-Based Search Policy as adopted by our Chapter.

From the Board

Motion made by **Barbara Engen** and seconded by **Ranae Pierce**

MOTION: I move that we not add wording to cover term limits of President and President-Elect in Bylaw 4.05.

Rationale: Board recommends flexibility in terms for President or President-Elect which might be necessitated by an unusual event of vacancy in either position. Board would still have oversight regarding terms served by President or President-Elect in the event of such vacancy due to **Bylaws 4.10 Vacancies** which states: “Vacancies on the Board, except in the office of President, shall be filled by majority vote of the Board. The office of President shall be filled by the President-Elect, and the Board shall fill the vacancy thus created.

From the Treasurer/Finance Committee

MOTION: I move to accept Eide Bailly’s audited financial report for 2019-2020.

Rationale: Eide Bailly presented its completed audit report to the Board August 13, 2020. The Board reviewed and accepted the report.

Motions

Passed Board August 13, 2020

Members Vote August 17, 2020

From Bylaws Committee

MOTION: I move that Standing Rules 1.07 Responsibilities of Membership and Service Requirements be amended. After (4)... Social Media Policy on file; Insert (5) Every member shall have a signed Protected Persons Behavioral and Reporting Policy on file.

**(6) Every member shall comply with requirements of the National Assistance League®
Name Based Search Policy**

Rationale: Assistance League requires members sign the Behavioral and Reporting Policy and comply with requirements of the Name Based Search Policy as adopted by our chapter. Both are included in the Protected Persons Policy.

**MOTION: I move to approve an amended “Adoption Agreement for National Assistance®
League Name-Based Search Policy”. Amended categories of members required to pass
name-based search will include Board members, fiduciary members (Treasurer and
Assistant Treasurers), Assisteens Coordinator, adult member volunteers working with
Assisteens at meetings or events, and new or rejoining members.**

Rationale: ALSLC amendment to Adoption Agreement deletes requirement that Assisteens 18 years and older pass name-based search and clarifies definition of those working with Assisteens. Instead of using the term “volunteers who are Chaperoning Assisteens”, we opt instead for “adult member volunteers working with Assisteens”. Members have already approved \$3,000 in the membership budget to cover the cost of background checks but have not yet voted on the “covered categories” which our chapter will require to have background checks.

From the Education Committee

**MOTION: I move that delegates attend the National Assistance League Annual Meeting
September 14, 2020, uninstructed.**

**Motions on the Floor
None**

**Motions Placed on the Floor
Passed Board August 13, 2020
Members Vote September 21, 2020**

From Bylaws Committee

**MOTION: I move that Bylaws Article 4 Board Section 4.05 Terms of Office be amended.
After “No member shall be eligible to serve more than”
Delete “two (2) consecutive terms” and Insert “four (4) consecutive terms”**

Rationale: Allows Board members to serve up to a fourth year if no qualified nominee can be found. This would not change the process of nominating candidates for a term of one (1) year. The Nominating Committee may choose a new candidate each year and a Board member may choose not to serve more than one year. Applies to *all* Members of the Board since it is hard to predict which Board position might be difficult to fill.

Chapter Calendar as of August 17, 2020

September, 2020

17th Board Meeting 10:00 a.m. Chapter House
21st Regular Meeting 10:00 a.m. Chapter House
28th Canyon Rim Picnic in the Park (box lunches with training)

October, 2020

15th Board Meeting 10:00 a.m. Chapter House
19th Regular Meeting 10:00 a.m. Chapter House
~~19th Flu Clinic during Regular Meeting - Cancelled~~

November, 2020

12th Board Meeting 10:00 a.m. Chapter House
16th Regular Meeting 10:00 a.m. Chapter House

December, 2020

No Board or Chapter Meeting Scheduled
9th Holiday Luncheon Cottonwood Country Club

January, 2021

21st Board Meeting 10:00 a.m. Chapter House
25th Regular Meeting 10:00 a.m. Chapter House

February, 2021

18th Board Meeting 10:00 a.m. Chapter House
22nd Regular Meeting 10:00 a.m. Chapter House

March, 2021

11th Board Meeting 10:00 a.m. Chapter House
15th Regular Meeting 10:00 a.m. Chapter House

April, 2021

15th Board Meeting 10:00 a.m. Chapter House
19th Regular Meeting 10:00 a.m. Chapter House

May, 2021

1st Karen S. Johnson Woman of Distinction Luncheon Cottonwood Country Club
13th Joint Board Meeting 10:00 a.m. TBD
17th Annual Meeting 10:00 a.m. TBD