



**REGULAR MEETING MINUTES  
CHAPTER HOUSE  
March 21, 2022**

Presiding: President – Elect Debbie Wilkerson  
Secretary Kathy Ogden  
Parliamentarian Carol Coulter

Welcome: Debbie Wilkerson President – Elect called the meeting to order at 10:00am.

- Kathy Shand and her team were thanked for putting on the Potato bar lunch
- Barb Engen was thanked for getting the meeting notice out
- Member Rene Tanner and Consociate Vice-Chairman Tiffany Hall were introduced as this was their first Chapter meeting

Secretary Kathy Ogden: Minutes of the February Regular Meeting have been reviewed, electronically distributed, and posted. Seeing no corrections, they stand approved.

**Officer Reports**

President

Heidi Makowski

- Reported on positive ZOOM meeting with heads of National Assistance League and stated they are becoming a “service organization” and encouraged all members to use their service

President-Elect, House Rep Debbie Wilkerson

- Bid to replace or refurbish the elevator are expected in the next couple of weeks.
- Chapter House will be closed Friday afternoon for pest control.

1<sup>st</sup> VP, Philanthropic Prog Barb Slater

Alisa Parks: Eye on the Community

- Nan Burman: TP, Sheets, Shoes and Toiletries have been purchased for the Inn Between
- Randi Sager: 8-10 computers will be purchased for graduates of Connections High School.
- Kathy Ogden: Two washings machines have been purchased for St Vincent’s Kitchen and two dryers are on order.

Pam Bleazard: Book Bank

- Book Bank has purchased and delivered 10,471 books for the Head Start Program and Title 1 schools.

2<sup>nd</sup> VP, Resource Develp. Geri Mineau

Mountain Land Fundraiser

- Mountain Land has not given a date for a fundraiser in April. They are concerned about ALSLC participations. Dates in May are now being considered.

ALSLC Gift Acceptance Policy .

- You may donate to the ALSLC from various financial holdings, such as your will or pension.

3<sup>rd</sup> VP, Membership Service Kathy Shand

- Luncheon and meeting will be held at the University Marriott – on May 16<sup>th</sup>, annual meeting will start at 10 a.m. followed by a buffet Italian lunch. The price will be \$35.00

4<sup>th</sup> VP, Communications Lynda Larsen Banner

- A new banner is being produced for the east wall of the Chapter House

Treasurer Liz Quealy Financial Results Year to Date

	<u>Current Year</u>	<u>Prior Year</u>
Total YTD Ordinary Revenue through 02/28/2022	\$ 869,933	\$ 738,537
Total YTD Expense through 02/28/2022	\$ 764,515	\$ 628,814
Net Ordinary Income	\$ 105,418	\$ 109,723
Thrift Shop Income for 06/01/2021 – 02/28/2022	\$ 564,105	\$ 375,428
Thrift Shop Income for February 2022	\$ 54,431	\$ 43,008
Total Cash in Bank Accounts as of 02/28/2022	\$ 1,076,127	\$ 852,819
Total Invested Assets as of 02/28/2022	<u>\$ 522,734</u>	<u>\$ 496,065</u>
Total Cash plus Invested Assets	\$1,598,861	\$1,348

Treasurer Liz Quealy made a motion to revise the motion from January 24<sup>th</sup> meeting regarding the opening of a fifth bank account. The motion was voted on and passed by the membership.

**MOTION:** I move that the motion to open a fifth bank account at Bank of America.

**Rationale:** After waiting six weeks for US Bank to approve the application for new accounts, the ALSLC Treasurer cancelled the request.

**MOTION PASSED**

Jackie Daniels, Finance Chair, reviewed the proposed 2022-2023 budget. Two motions were made from the Finance Committee to be placed on the floor to be voted on by the membership at the Regular Chapter meeting on 4/18/2022.

**MOTION:** I move to adopt a Total Operating Budget of \$969,500 for Fiscal Year 2022-2023.

**MOTION:** I move to adopt a 2022-2023 Capital Expenditure budget of \$128,000 and a 2022-2023 Equipment budget of \$5,000.

**Rationale:** The reason for such a large capital budget is that we may need to replace or do extensive repairs on the Chapter House elevator and electrical system.

## Standing Committee Reports

Bylaws	Shireen Mooers	No Report
Strategic Planning	Ranae Pierce	Online Survey
Technology introduced.	Barb Engen	Duane White, our new technical support specialist was
Thrift Shop	LynnMarie Cooper	Front of the Store workers are needed.
Consociates	Antonia White	Women of Distinction Luncheon is 10/1/2022
Auxiliary Liaison	Randi Sager	No Report

Unfinished Business: None

New Business:

Heidi Makowski: National recognition – Member Judy Hale was recognized for her 17 years of distinguished work on the National Assistance League Finance Committee. She was awarded the National Circle of Honor pin.

Diane Makin: The slate of nominees for the 2022-2023 Board of Directors was announced.

### From the Nominating Committee

**MOTION:** In accordance with Article 5 Nominations and Elections, 5.02 and 5.03 of the bylaws of the Assistance League of Salt Lake City, I move the following slate of nominees for the 2022-2023 Board of Directors be approved:

President:	Debbie Wilkerson
President-elect	Carrie Drown
1 <sup>st</sup> Vice-president, Philanthropic Programs	Ana Facelli
2 <sup>nd</sup> Vice-president, Resource Development	Luanne Lewis
3 <sup>rd</sup> Vice-president, Member Services	Kathy Shand
4 <sup>th</sup> Vice-president, Communications	Lynda Larsen
Treasurer	Jackie Daniels
Bylaws Chairman	Linda Stimpson
Technology Chairman	Liz Quealy
Chapter Auxiliary/Assistees Chairman	Kim Shermwell
Thrift Shop Chairman	Trish Oba
Recording Secretary	Diane Mackin
Voting Delegates to the National Conference	Debbie Wilkerson
	Carrie Drown
Alternate Delegated to the National Conference	Ana Facelli
	Diane Mackin

Good of the Order: Questions from the floor

Motion to adjourn at 11:15 am.

## MOTIONS

### Actions of the Board Board Voted 3/17/2022

**MOTION:** I move to approve the First Vice President/Philanthropic Programs Job Description revised March 2022.

**MOTION PASSED**

**MOTION:** I move to approve the Second Vice President/Resource Development Job Description revised March 2022.

**MOTION PASSED**

**MOTION:** I move to approve the Technology Chairman Job Description revised March 2022.

**MOTION PASSED**

### Motion on the Floor Board Voted 3/17 Members Voted 3/21/2022

#### From Finance :

**MOTION:** I move that the motion to open a fifth bank account at -Bank of America.

**MOITON PASSED**

### Motions to be placed on the Floor Board Voted 3/17/2022 Members Vote 4/18/2022

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*Debbie Wilkerson*

Date: 3/29/2022

President-Elect, **Debbie Wilkerson**

*Kathy Ogden*

Date: 3/27/2022

Recording Secretary, **Kathy Ogden**

### 2021-2022 Calendar

#### March 2022

Monday, March 21  
Wednesday, March 23

Chapter Meeting – Chapter House  
Consociates – Chapter House – 5:00 pm

#### April 2022

Tuesday, April 12  
Thursday, April 14  
Monday, April 18  
Wednesday, April 27

Assisteens Meeting, Chapter House 6:00 pm  
Board Meeting – Chapter House 9:30 am  
Chapter Meeting – Chapter House  
Consociates – Chapter House 5:00 pm

#### May 2022

Wednesday, May 11  
Thursday, May 12  
Monday, May 16  
Wednesday, May 25

Assisteens Meeting, Chapter House – 6:00 pm  
Joint Board Meeting – Location TBD  
Annual Meeting – Marriott University Hotel 10:00 am  
Consociates – Chapter House 5:00 pm

### 2022-2023 Calendar

#### June 2022

Monday, June 6  
Thursday, June 16  
Monday, June 20  
Wednesday, June 23

Board Orientation, Location TBD 10 am – 2 pm  
Board Meeting – Chapter House 9:30 am  
Chapter Meeting – Chapter House  
Consociates – Chapter House 5 pm

#### OLD NAVY

March 30  
April 12

Jordon Landing 10:00 am  
South Town 4:30 pm

#### FOOD KITS

March 22,  
March 29

Chapter House 9:30 am  
Chapter House 9:30 am