



**Assistance League of Salt Lake City
MINUTES OF THE REGULAR MEETING
Conference Call 351-888-7501
January 24, 2022**

Heidi Makowski, President
Recording Secretary, **Kathy Ogden**
Parliamentarian, **Val Mercer**

President **Heidi Makowski** Called to Order 10:08 a.m.

Officers' Reports

Recording Secretary, **Kathy Ogden**

MOTION from the Reading Committee: I move to approve the Minutes of the Regular Meeting on November 15, 2021.

MOTION PASSED

President, **Heidi Makowski**

- Thanked Barbara Engen for arranging the Conference Call
- Thanked all members for calling in to attend the call
- National will be visiting our Chapter at the Feb. 28th meeting

President-Elect, **Debbie Wilkerson**, Reporting

- Elevator is not working but a technician has been scheduled.
- Masks will still be required at the Chapter House and Thrift Shop

1st VP, Philanthropic Programs, **Barb Slater**, No Report

2nd VP, Resource Development, **Geri Mineau**, **LuAnn Lewis**, Reporting

- Annual Appeal brought in \$41,000, the goal was \$30,000
- Mountain Land fund raiser will be held in April – hopefully in person

3rd VP, Member Services, **Kathy Shand**, **Lynda Larsen**, Reporting

- Members are requested to bring a favorite “Valentine Day” treat share following the February 28th meeting

4th VP, Communication, **Lynda Larsen**, No Report

Treasurer, **Liz Quealy**, Reporting

MOTION: I move that a fifth bank account be opened at US Bank.

Rationale: The FDIC (Federal Deposit Insurance Corp.) limit is \$250,000 per institution. This will reduce the monthly transfer of funds to stay within the \$250,000 limit.

Motion passed Board 1-20-22.

MOTION PASSED

MOTION: I move to increase the 2021-2022 budget by \$124,469 due to the unanticipated increase in revenue.

Rationale: Based on better-than-expected revenue generation by the Thrift Shop, Resource Development and Consociate Fund Raising, the changes in revenue and expense are listed below:

Revenue

Resource Development	\$10,000	Inc in Annual Appeal
Thrift Shop	\$210,000	Inc in Sales
Consociate Fund Raising	\$7,000	Inc in Fund Raising
Dividends and Interest	\$3,000	Inc in interest earned
Reserve (deficit)	<u>-\$105,531</u>	Unnecessary
Total Revenue	<u>\$124,469</u>	

Program Expense

Act III	<u>-\$200</u>	Program Suspended
Assault Survivor Kits	\$5,500	Additional Supplies
Assistees Turning Commitment Into Action	\$5,000	Additional Supplies
Baby Bundles	\$7,500	Additional Supplies
Book Bank	\$15,000	Additional Schools
Eye on the Community	\$10,000	Fulfill Emerging Need
Total	<u>\$42,800</u>	

Operating Expense

Consociates	\$200	Additional Printing
Depreciation	\$2,000	True-up to actual
Conferences & Training	\$2,000	Leadership Conf. in May
Maintenance & Repairs	\$5,000	Needed Repairs and Maint.
President's Expense	\$1,000	Advisory Board and Portrait
Technology	\$6,000	Tech Support Specialist
Thrift Shop	\$15,000	Rising supply costs
Total	<u>\$31,200</u>	

Unallocated Expense

\$50,469

Total Expense

\$124,469

Motion passed Board 1-20-22.

MOTION PASSED

	<u>Current Year</u>	<u>Prior Year</u>
Total YTD Ordinary Revenue through 12/31/2021	\$ 681,593	\$ 575,723

Total YTD Expense through 12/31/2021	\$ 668,086	\$ 556,695
Net Ordinary Income	\$ 13,507	\$ 19,028
Thrift Shop Income for 06/01/2021 – 12/31/2021	\$ 450,746	\$ 279,055
Thrift Shop Income for December 2021	\$ 47,953	\$ 44,551
Total Cash in Bank Accounts as of 12/31/2021	\$ 967,871	\$ 753,989
Total Invested Assets as of 12/31/2021	<u>\$ 550,890</u>	<u>\$ 486,343</u>
Total Cash plus Invested Assets	\$1,518,761	\$1,240,332

Standing Committee Reports

Bylaws, Shireen Mooers, Reporting

MOTION: I move to amend **Standing Rules Article 4. Philanthropic Programs, Section 4.05 Name and Description.** Philanthropic Programs are:. Delete entire paragraphs of **(f) Bunny Baskets, (h) Helping Hearts, and (k) Teens Helping Teens.** After paragraph **(b) Assault Survivor Kits®**, insert: **(c) Assisteens Turning Compassion Into Action.** The duty of this committee shall be to provide community service projects to children, teens, and adults.
Rationale: One new program replaces three Assisteens Auxiliary programs.
Motion passed the Board 1-20-22.
MOTION PASSED

MOTION: I move to amend **Bylaws Article 12 Advisory Council, Section 12.01 Advisory Council.** After "Members shall serve for a", delete "one (1) year term on a rotation basis" and insert "three (3) year term".
Rationale: Longer terms provide continuity. Rotation not currently being followed; it is difficult to keep track of when members were appointed on a rotating basis. Note: striking "on a rotation basis" is a change to NAL Guidelines (template) wording.
Motion passed the Board 1-20-22. Placed on the floor 1-24-22. Members vote 2-28-22.

MOTION: I move to amend **Bylaws Article 8 Standing and Special Committees, 8.02 Elective Standing Committees, (i) Thrift Shop.** Delete "and Resource Development Committee" after "The Chairman shall serve as a member of the House Operations Committee". Insert after "House Operations Committee" "and Finance Committee".
Rationale: Important for Thrift Shop Chairman to serve on the Finance Committee instead of Resource Development Committee.
Motion passed the Board 1-20-22. Placed on the floor 1-24-22. Members vote 2-28-22.

MOTION: I move to amend **Bylaws Article 8 Standing and Special Committees 8.03 Appointive Standing Committees, (a) Philanthropic Programs Committees, (6) Operation School Bell®.** Delete "purchase and distribute new clothing to disadvantaged school children referred by school personnel." Replace with "provide new clothing, supplies and other needs to school children."
Rationale: Required for consistency due to chapter conforming Standing Rules 4.05 Philanthropic Program Name and Description to April 2021 NAL template recommended wording. Allows flexibility regarding items provided by OSB.
Motion passed the Board 1-20-22. Placed on the floor 1-24-22. Members vote 2-28-22.

MOTION: I move to amend **Bylaws Article 8 Standing and Special Committees, Section 8.03 Appointive Standing Committees, b) Auxiliary Philanthropic Programs:** Delete three paragraphs in their entirety: **(3) Bunny Baskets, (4) Helping Hearts, (5) Teens Helping Teens.** After entire paragraph **(1) Assault Survivor Kits®**, insert **(2) Assisteens Turning Compassion Into Action.** This committee shall be composed of the Chair and members as deemed necessary to provide community service projects to children, teens, and adults.

Rationale: Streamlines Assisteens Programs; one new program replaces three terminated programs.

Motion passed the Board 1-20-22. Placed on the floor 1-24-22. Members vote 2-28-22.

Strategic Planning, **Ranae Pierce**, No Report

Technology, **Barb Engen, Acting Chairman**, Reporting

- Duane White, the Software Support Specialist is being trained
- A Protocol for Technology Support has been created and is above the south computer
- A cyber security presentation will be given after the February meeting

Thrift Shop, **LynnMarie Cooper**, Reporting

- Bar coding system successfully installed on all items at the Thrift Shop

Assisteens, **Randi Sager**, No Report

Consociates, **Antonia White**, Reporting

MOTION: I move to amend the Baby Bundles Philanthropic Program description in chapter **Standing rules Article 4 Philanthropic Programs, Section 4.05 Philanthropic Programs are:**, **(c) Baby Bundles.** After "for distribution to" delete "disadvantaged mothers" and add "newborns in need."

Rationale: Avoids use of term "disadvantaged" and is consistent with Consociates brochure wording.

MOTION PASSED Board 1-20-22.

MOTION: I move to amend the Baby Bundles Philanthropic Program description in chapter **Bylaws Article 8 Standing and Special Committees, Section 8.03 Appointive Standing Committees, (b) Auxiliary Philanthropic Programs, (2) Baby Bundles.** After "for distribution to" delete "disadvantaged mothers" and add "newborns in need."

Rationale: Avoids use of term "disadvantaged" and is consistent with Consociates brochure wording.

MOTION PASSED Board 1-20-22. Placed on the floor 1-24-22. Members vote 2-28-22.

Old Business, None

New Business, None

Adjourned at 10:45 a.m.



President, **Heidi Makowski**

1.31.22

Date

Kathleen M. Ogden
Recording Secretary, Kathleen Ogden

Jan 25-2022
Date

**Actions of the Board
Passed Board 1-20-22 No member vote needed**

From Bylaws Committee:

MOTION: I move to approve the Bylaws Chairman Job Description revised January 2022.

MOTION: I move to amend Policies of Assisteens Auxiliary **Article 7 Standing and Special Committees, Section 7.03 Appointive Standing Committees:** Delete three paragraphs in their entirety: **(a) Bunny Baskets, (b) Helping Hearts, (c) Teens Helping Teens.** Insert **(a) Assisteens Turning Compassion Into Action.** This committee shall be composed of the Chair and members as deemed necessary to provide community service projects to children, teens, and adults.

Rationale: Streamlines Assisteens Programs; one new program replaces three.

MOTION: I move to conform ALSLC chapter Standing Rules to NAL Guidelines April 2021:

4.05 Name and Description. Philanthropic Programs are:

(j) Operation School Bell®. The duty of this committee shall be to ~~purchase and distribute~~ **provide** new clothing, supplies **and other needs** to disadvantaged school children referred by school personnel.

6.01 Leadership Training and Treasurers' Workshop Connection Registration.

Registration fees for Leadership **Connection** training and Treasurers' Workshop attendees shall be paid by chapter.

6.02 Proposed Expenditure. Any proposed expenditure over **two thousand dollars** (\$2000) requires three (3) estimates.

Rationale: Acknowledges required conforming amendments.

MOTION: I move to conform ALSLC chapter Bylaws to NAL Guidelines April 2021:

Article 10 Finance, 10.02 Dues and Fees. Dues for new members joining after December 1 shall be reduced by one-half (1/2) and shall include National Assistance League ~~pro-rata per capita~~ **per capita pro rata** dues of twenty dollars (\$20).

Article 11 Auxiliaries, 11.04 Assisteens Auxiliary. The use of the name "Assisteens Auxiliary" shall be approved by the National Board, and it shall include the words, "an auxiliary of Assistance League of Salt Lake City." Members may be in the seventh (7th) through twelfth (12th) grades **and young people in a similar age range as the specified grades.**

Rationale: Acknowledges NAL Guidelines April 2021 and makes the (template) changes.

Chapter Calendar through May

January 2022

Wednesday, January 12
Thursday, January 20
Monday, January 24
Wednesday, January 26

Assisteens Meeting, Chapter House – 6:00 pm
Board Meeting – Chapter House
Chapter Meeting – **CONFERENCE CALL**
Consociates – Chapter House – 5:00 pm

February 2022

Wednesday, February 9
Thursday, February 24
Monday, February 28
Wednesday, February 23

Assistees Meeting, Chapter House – 6:00 pm
Board Meeting – Chapter House
Chapter Meeting – Chapter House
Consociates – Chapter House – 5:00 pm

March 2022

Wednesday, March 9
Thursday, March 17
Monday, March 21
Wednesday, March 23

Assistees Meeting, Chapter House – 6:00 pm
Board Meeting – Chapter House
Chapter Meeting – Chapter House
Consociates – Chapter House – 5:00 pm

April 2022

Wednesday, April 13
Thursday, April 14
Monday, April 18
Wednesday, April 27

Assistees Meeting, Chapter House – 6:00 pm
Board Meeting – Chapter House
Chapter Meeting – Chapter House
Consociates – Chapter House – 5:00 pm

May 2022

Wednesday, May 11
Thursday, May 12
Monday, May 16
Wednesday, May 25

Assistees Meeting, Chapter House – 6:00 pm
Board Meeting – Chapter House
Chapter Meeting – Chapter House
Consociates – Chapter House – 5:00 pm